

## QUALITY IMPROVEMENT AND STANDARDS COMMITTEE

### MINUTES OF MEETING HELD ON TUESDAY 20<sup>th</sup> JANUARY 2009

#### PRESENT:

**Committee Members** Hazel Charlesworth (Chair), John Barker, John Goddard, Dave Kelly and Derek Lyon.

**In Attendance** Rob Nodroum (Director of Information and Planning)

**Apologies:** Dave Kelly,

**Clerk** Ed Elvish

#### 1 Conflict of Interest

Members confirmed that they had no conflict of interest with the business of the meeting as detailed in the Agenda.

#### 2 Minutes

##### Document received;

- Minutes of the meeting held on Tuesday 9<sup>th</sup> December 2008

The Minutes of the meeting held on 9<sup>th</sup> December were agreed and signed as a correct record.

#### 4 Matters Arising

The Committee welcomed the offer of Jeff Chadd to include in the next meeting a session on the College's use of Moodle

#### 4 Interim Review of Annual Plans 2008-09

##### Documents received;

- Cross College Annual Plan
- Humanities Annual Plan
- Maths and ICT Annual Plan
- Science Annual Plan
- The Arts Annual Plan

Rob Nodroum introduced this item. He explained the relationship between the College plan and each faculty's plan. These had all been developed in two phases, the initial drafts produced in the Summer Term and then reviewed following the publication of results in August