

QUALITY IMPROVEMENT AND STANDARDS COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 9th DECEMBER 2008

PRESENT:

Committee Members Hazel Charlesworth (Chair), John Barker, John Goddard and Derek Lyon.

In Attendance Jeff Chadd (Director of Teaching Learning and Quality) , Rob Nodroum(Director of Information and Planning)

Apologies: Dave Kelly,
Clerk Ed Elvish

1 Conflict of Interest

Members confirmed that they had no conflict of interest with the business of the meeting as detailed in the Agenda.

2 Election of Chair

This item was deferred from the 23rd September meeting. Hazel Charlesworth was proposed by Derek Lyon and seconded by John Goddard and, in the absence of any further nominations, elected

3 Minutes

The Minutes of the meeting held on 23rd September 2008 were agreed and signed as a correct record.

4 Matters Arising

Item 7; It was reported that the latest value added measure is called the Learner Achievement Tracker (LAT)

4 Self Assessment Report

Document received;

- **College Self Assessment Report 2007-08**

Jeff Chadd tabled the final version of report which included data not available when the previous version had been sent out as part of the papers for the meeting.

Both Jeff and Derek Lyon judged the rigour of the report to be the best ever, with governor and staff from other colleges involved in the validation process. In particular, Derek had welcomed the inclusion of the Vice-Principal from a Nottingham college on the validation panel and had thought her probing and challenging of college staff invaluable.

Jeff reported that both the usual value added measures and the newly introduced LAT very positive. There was some discussion on the governor performance indicators included in KQ5 on page 15.

It was suggested and agreed that the word 'good' in line 1 on page 31 should be replaced by 'outstanding'

In section 2.5 on the Annual Plan there was considerable discussion on some perceived inconsistencies and the Chair raised the role of governor assessment questionnaires and their evidence of strength. In response to a question regarding the use of Moodle in college Jeff agreed to do an introduction for governors at some point in a future meeting.

After detailed consideration the Committee expressed considerable satisfaction with both the content and presentation of the Report and confirmed that they were happy for it to go forward to the Learning and Skills Council and for it to be published with the minor amendments agreed.