

## SEARCH AND GOVERNANCE COMMITTEE

### MINUTES OF MEETING HELD ON TUESDAY 4<sup>th</sup> NOVEMBER 2008

#### PRESENT:

**Committee Members** Derek Lyon (Committee Chair), John Barker, Hazel Charlesworth, Dave Kelly and Mike Phipps

**Clerk** Ed Elvish

**Apologies:** Hazel Charlesworth

#### 1 Election of Chair

Derek Lyon was proposed as Chair by Dave Kelly, seconded by Mike Phipps. He was unanimously elected

#### 2 Conflict of Interest

Members confirmed that they had no conflict of interest with the business of the meeting as detailed in the Agenda.

#### 3 Minutes

##### Documents received:

- Minutes of the meeting held on Tuesday 3<sup>rd</sup> June 2008

The Minutes of the meeting held on Tuesday 3<sup>rd</sup> June 2008 were agreed and signed as a correct record.

#### 4 Matters Arising

The Chair reported that he had received letters from the retiring Corporation members expressing thanks for the letters and flowers sent to them.

#### 5 Register of Attendance

The Clerk tabled the first draft of the Corporation Register of Attendance for 2007-08 and sought permission to circulate this to Corporation members to confirm their acceptance of its accuracy. This was agreed.

There was some discussion on the value of governor representation at regional and national meetings and conferences. It was agreed that the College was already well represented by the Principal and other SMT members on national SFCF committees and, as the role of AOC in representing sixth form colleges was diminishing, governors attendance should be restricted to only those events judged as of special value.

#### 6 Process for Declarations of Interest

It was agreed that the Clerk should send out the standard Declaration of Interests proforma to all governors and members of SMT to be completed this term.

#### 7 Parent Governor Election

The Clerk updated the meeting on the process for the election of a parent governor. There had been three nominations so an election was required and brief candidate election addresses had been sought.