

## EMPLOYMENT POLICY COMMITTEE

### MINUTES OF MEETING HELD ON TUESDAY 4<sup>th</sup> NOVEMBER 2008

**PRESENT:**

**Committee Members** John Barker, Jen Billingham, Gill de Bourcier, Dave Kelly and Derek Lyon.  
**In Attendance** John Shields (Head of Staffing)  
**Clerk** Ed Elvish  
**Apologies:** Hazel Charlesworth

**1 Election of Chair**

Hazel Charlesworth was unanimously elected as Chair for the coming year. In her absence Derek Lyon took the Chair.

**2 Conflict of Interest**

Members confirmed that they had no conflict of interest with the business of the meeting as detailed in the Agenda.

**3 Minutes**

The Minutes of the meeting held on Tuesday 3<sup>rd</sup> July 2008 were agreed and signed as a correct record.

**3 Matters Arising**

Item 3; The previous concern about additional support funding has been somewhat alleviated by the success of lobbying LSC. Although the allocation has been increased it is still not back to the previous level.

Item 4; It has not proved possible to find appropriate part-time cover for Ashley Ford from September so cover will be provided by existing staff. Sport and PE numbers were less than expected in September and as a consequence of the reduction in hours the PT member of staff has sought alternative employment. Hours have now been offered to an existing member of staff in another discipline

**4 Staffing Report**

John Shields introduced Teaching and Support Staff Profile documents and reported that there had been a rise in the total of FTE teaching posts due to two maternity covers and an increase in student numbers. Support staff figures include long term sickness cover for Jackie Royale and the taking in-house of the cleaning contract.

Nationally pay increases have been settled at 2.45% although the NUT have yet to officially accept this figure. The College's budgeted figure was 2.5%.